

Board Report Summaries 2016-17

Board Report Summary 8 December 2017

- The Fundraising and Property Committee were separated into two Committees. The Board appointed Lisa Bates as Chair of the Fundraising Committee and Simon Murdoch as Chair of the Property Committee.
- The Board resolved that BDO Wellington be reappointed as Ngā Taonga Sound & Vision's auditor for the 2017/18 financial year.
- The Board discussed the Te Anakura property and the different options for the future, including bringing the building up to standard or relocating to a different site.
- The Board gave their farewells to two invaluable and long serving Trustees, Judith Fyfe and Jane Kominik, as they come to the end of their second three-year term.

Board Report Summary 13 October 2017

- Whetu Fala was appointed to the Board of Trustees to represent Māori interests. The term commenced on 13 October 2017 and ends on 30 June 2019.
- The Board were joined by officials from the Ministry for Culture and Heritage to discuss the wider culture and heritage sector Ngā Taonga Sound & Vision's strategic fit and relevance to the wider sector narrative.
- The Board approved the Financial Statements for Ngā Taonga Sound & Vision for 2016/17 and their inclusion in the Annual Report.
- The Board has a discussion on the recent employee engagement survey. The Board reiterated its expectation that engaging Ngā Taonga Sound & Vision employees remains of great importance and sought the Chief Executive's commitment to meaningful action planning and activity.

Board Report Summary 10 August 2017

- The Board discussed its property strategy with particular reference to Te Anakura, which is Earthquake Prone.
- The Board approved the final narrative of the Annual Report noting they thought the new additions of the case studies were of great benefit to the report.
- The brochure to be used for the Patronage Campaign was approved by the Board and they discussed the event at Government House.
- Peter Douglas resigned from the Board of Trustees due to his appointment to the Department of Prime Minister and Cabinet. The Board expressed their thanks to Peter Douglas for his service to the Board and wished him success with his new role.

Board Report Summary 16 June 2017

- The Board appointed three new Trustees to the Board: Te Raumawhiti Kupenga for a three-year term commencing on 1 July 2017; Emily Loughnan for a two-year and six-month term commencing on 1 January 2018; and, Lisa Bates for a six-month term commencing on 1 January 2018 and a six-month co-option commencing on 1 July 2017 to fill a fundraising skill shortage amongst the Trustees.
- The draft Business Plan was discussed and approved by the Board. The plan will guide Ngā Taonga through the next financial year and help the organisation reach its aspirations.
- The Board discussed the draft Annual Report. Further work will be done to the draft Annual Report and presented to the Board at their next meeting.

- The Board gave their farewells to Derek Fox as his second three-year term ended. Derek had served as Chair of the Bicultural Committee and sat on the Assurance & Risk and Health & Safety Committees. The Board thanked him for his contribution over the past six years as it has put Ngā Taonga in a better place as it moves forward.

Board Report Summary 21 April 2017

- The Board discussed the upcoming Patronage Campaign, agreeing that further work would be done through the Fundraising Committee.
- The Board approved an amendment to the Constitution and Kaupapa which enables a Trustee's term of appointment to be made for up to 3 years. The documents as amended are now available on our website.
- The draft Memorandum of Understanding between the Digital Media Trust and Ngā Taonga was noted. The Board was very positive about the relationship between the two organisations moving forward.
- The Tumu Whakarae – Chief Executive conducted a Risk Workshop to develop a Governance Level Risk Register for the Board. The Board agreed the resulting Risk Register would be presented to the Board at the next meeting for confirmation.

Board Report Summary 10 February 2017

- The Ngā Taonga Sound & Vision Selection & Acquisitions policy was presented to the board following its robust consultation process, which the Board approved.
- The Board discussed the ongoing work to gain greater security of tenure at Avalon, including the risks and opportunities involved.
- The six monthly Te Māngai Pāho Report was presented, with the Board requesting to continue receiving a summary of performance against contract targets and associated risks.
- The Ministry for Culture and Heritage joined the board for a working lunch and discussed future joint ventures and the recently approved accommodation strategy.

Board Report Summary 9 December 2016

- In accordance with Ngā Taonga Property Strategy paper, the Board directed the Chief Executive to commence discussions with the Ministry for Culture & Heritage to secure appropriate lease arrangements for Ngā Taonga at Avalon as part of the renewal of the MOU with MCH.
- The Board provided feedback to the Pou Ārahi on the draft Iwi Engagement Strategy and supported the direction of the strategy being collection-led.
- The process and outcome of the 2015/16 audit were noted and the Board unanimously approving the Financial Statements for 2015/16.
- The Group Manager for Collection Services outlined the operational risks in Collection Services, and how they are being managed.
- The Board approved a request to Her Excellency The Right Honourable Dame Patsy Reddy, GNZM, QSO, Governor-General of New Zealand to host a Patronage event at Government House Wellington later in the year.